

TOWSON COMMUNITIES ALLIANCE (aka GTCCA)  
OPEN SPACE MATCHING GRANTS PROGRAM

**2023 GRANT APPLICATION**

**Submission Deadline: 5 / 31 / 2023**

**General Information:**

- Application must be fully completed and returned by May 31, 2023 to be considered for a grant.
- These funds will be granted only to projects not already budgeted by Baltimore county.
- Any size grant will be considered up to \$5,000. No single project or organization may apply for more than \$5,000.
- Funds will be distributed in August 2023.
- Grant funds must be matched by the applicant/organization with a minimum of **30%** of the total project cost (not including value of volunteer labor or donations).
- The projects must be of general public use and improve park, green and open spaces by adding or improving amenities that promote outdoor recreation; improve the “greening” of Towson and quality of life for residents. (Some suggested and prohibited uses are shown on page 4).
- **Permission from county agencies** for installation or changes to public property must be made by the applicant and included with the application.
- Community associations applying for these funds must have been members of TCA (formerly GTCCA) for a minimum of the last 2 years.
- Associations must be “in good standing” with the State of Maryland (as advised on the SDAT website).
- Applications must be for FUTURE projects. TCA cannot retroactively reimburse completed projects.
- All applications must be accompanied by an application fee of \$10 for administration costs.
- Please submit all supporting documentation with the application, including photos of the proposed project where possible, and detailed budget information.
- It is important that receipts are provided to TCA after the grant money is used. TCA is the custodian of funds for the community and transparency is critical.
- Photos of the completed project funded by TCA grants are required please.
- Unfunded grant requests may be submitted again in the next calendar year. The previous year’s funded groups must wait at least one year before reapplying.
- All grants submitted will be reviewed by TCA executive board of directors (as fiscal custodians of the Open Space funds) at the end of the application period, and then voted on by TCA delegates. Funds will be made available at a subsequent TCA meeting. The board may request an interview with the applicant/ responsible person for the project if needed.

Thank you.



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11. Summary of proposed project (attach a separate sheet, if necessary):

12. Include a timeline and an expected completion date (attach a separate sheet, if necessary.):

13. Total estimated cost of the project, including outside experts if needed. (NOTE: This is a matching grant program. A minimum of 30% of the total cost must be provided by your organization. The maximum grant from TCA per project/organization is **\$5,000**):

**Total project cost:** \$                      **Your cost:** \$                      **TCA grant amount requested:** \$

**Please provide budget details as directed on next page.**

14. Describe the goals, purpose and merit of the project (attach a separate sheet if necessary)

15. Outline what is unique about this project:

16. Who will benefit from the project?

17. Has the applicant been involved in any previous project(s) of a similar nature? If so, describe briefly.

18. Additional information you may wish to include (attach additional page if needed):

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2023 Grant Application Budget Sheet

Please include as much detail as possible.

<b>Line Item</b>	<b>Amount requested from TCA</b>	<b>Amount from Applicant(s)</b>	<b>Total</b>
<b>Totals</b>			

Other information you wish us to know?

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**Suggested uses for potential grants** (if not already budgeted by the county):

- Towson area parks improvements, including public sports fields, public green spaces
- Greening initiatives like garden or tree plantings in public spaces
- Provision, repair or replacement of outdoor amenities (playground, benches, water fountains, paths etc.)
- Funds for community/ park /stream clean-ups (especially for reusable equipment like shovels etc.)
- Startup funds for “green” projects (bike trail, 7 bridges trail etc.)
- Potential purchase of open/green space in Towson area
- Garden clubs, if improving public spaces

**Prohibited uses for grant funds:**

- Private property
- Sports team expenses (equipment, uniforms, trips etc.)
- Events or tournaments
- Individual interest groups (e.g. bike club, private residences)
- Any politically connected groups or project that provides a political message

**Please submit application with supporting documentation and \$10 submission fee on or before the deadline to:**

TCA/ Open Space Grant Program  
PO Box 5421  
Towson, MD 21285-5421

Documents may be emailed with all attachments to TCA at:  
[gtccainformation@gmail.com](mailto:gtccainformation@gmail.com) or [JoMarvan@gmail.com](mailto:JoMarvan@gmail.com)

Please ensure subject line states Open Space Grant: “*name of project*” and a check is mailed for the application fee.

Questions?

Please contact Jo Marvan, TCA Secretary, at: [jomarvan@gmail.com](mailto:jomarvan@gmail.com) or to the TCA email as above.